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Lt. Col. Mehar Little Angels Sr. Sec. School

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E-mail : info@laps.in

Ref. No.: LAPS/CIRCULAR/18/2025-26

CIRCULAR

Date: ..13/10/2026.....

Subject: Parent-Teacher Meeting for Discussion of Half-Yearly Examination Results (2026-27).

Dear Parents,

This is to inform you that a Parent-Teacher Meeting (PTM) for parents of students of Classes Balvatika 1 to XII has been scheduled on **16-10-2026**, from 8:00 AM to 1:00 PM in the school premises.

The purpose of the meeting is to discuss the **Half-Yearly Examination Results** and provide an opportunity to interact with the subject teachers regarding the academic progress and performance of their wards.

➢ **Important Points to Note:**

- Students must accompany their parents during the Parent-Teacher Meeting in the prescribed school uniform, and wearing the student's ID card is mandatory.
- Parents are required to carry their valid Parent Identity Card for verification purposes.
- Parents are requested to be dressed formally and appropriately.
- Students must bring their School Almanac for official reference during the meeting.
- Parents are requested to duly sign their ward's **Health Card** during the Parent-Teacher Meeting (PTM).
- For siblings - The PTMs of all siblings may be attended during the **earliest allotted time slot**. For example, if the siblings have PTM slots from 9:00 AM to 10:00 AM and 11:00 AM to 12:00 NOON, the parent may attend both PTMs between 9:00 AM to10:00 AM.
- Kindly adhere to the scheduled slots given below to ensure smooth coordination:

Time Slot	Roll Numbers
8:00 AM - 9:00 AM	Roll No. 1-12
9:00 AM - 10:00 AM	Roll No. 13-24
10:00 AM - 11:00 AM	Roll No. 25-36
11:00 AM - 12:00 NOON	Roll No. 37 and above

- Kindly note that parents arriving after their prescribed time slot will be accommodated for the Parent-Teacher Meeting **between 12:00 NOON and 1:00 PM, only after the completion of the scheduled PTM for all parents who arrive on time.**
- **Note: - Parents are kindly requested to clear any outstanding school dues, if applicable, before collecting the Half Yearly Examination Results.**
- **PTM Entry Guidelines for Parents:**
  - Parents are kindly informed that, to ensure the smooth and orderly conduct of the Parent-Teacher Meeting (PTM), an **Entry Pass** will be issued at Gate No. 2 (Middle Gate of the school).
  - Entry for parents of students from Classes Balvatika 1 to XII will be permitted through Gate No. 2 (Middle Gate of the school) only.
  - Exit for parents of students from classes Balvatika 1 to Kindergarten will be permitted through Gate No.1 (First Gate of the school) only.
  - Exit for parents of students from classes I to XII will be made through Gate No.3 (Last Gate of the school).

➢ The following teachers will be available to assist parents with the issuance of Entry Passes:

Class Balvatika 1	Ms. Samriddhi Khatri
Class K.G.	Ms. Arti Gupta
Class I	Ms. Neha Thakur
Class II	Ms. Kriti
Class III	Ms. Bulbul
Class IV	Ms. Kirti
Class V	Mr. Lalit Sharma
Class VI	Ms. Sonia Goel
Class VII	Ms. Sania Philip
Class VIII	Ms. Shreya Rawat
Class IX	Ms. Charu
Class X	Mr. Ritik Kumar
Class XI	Mr. Amrik Singh
Class XII	Mr. Abhinandan Kumar

We look forward to your cooperation and active participation.

Sincerely,

Imrap 13/10/26

Md. Imran Zafeer
HOS/ Vice – Principal (Interim)

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